

In accordance with the Chicago Chapter By-Laws the General Membership elected a nominating committee at April's General Body meeting. This committee will complete the nomination process for your 2017-2019 Officers. The Nominating Committee will be accepting officer nominations until 11:59 p.m. June 17, 2016.

If you are interested in running for office or if you know someone you would like to nominate for office please forward your intention directly to the **Nominating Committee via Nominations2016@gmail.com**, no later than 11:59 p.m. June 17, 2016. The slate will be announced on June 20, 2016.

Terms are (2) years beginning January 1, 2017.

Qualifications:

- 1) No person may be an officer of this organization if he/she is not current with respect to dues and financial obligations to the National Black MBA Association and the Chicago Chapter.
- 2) An individual must have been on the Executive Committee for two years in order to be eligible to run for President.

Officer Positions Available:

President

The PRESIDENT shall preside over all meetings of the membership and at all meetings of the Executive Committee, perform all other customary duties of a presiding officer and ex-officio member of all committees, except the Nominating Committee.

The PRESIDENT shall represent the Chicago Chapter before public and other forums.

The PRESIDENT shall give the annual report at the first meeting each calendar year on the state of the organization.

The PRESIDENT shall have the power to create task forces and appoint members to carry out the business of the organization.

Vice President - Programming/External

The VICE PRESIDENT - PROGRAMMING/EXTERNAL shall serve in the absence of or inability or refusal of the President to act, and shall assist the President in the administration of the organization. He/she is specifically charged with ensuring that all standing committees that are under his/her responsibility are properly functioning and that said committees are adequately staffed to perform their duties. He/she shall also be responsible for taking on special projects as delegated by the President or Executive Committee.

Vice President - Operations/Internal

The VICE PRESIDENT - OPERATIONS/INTERNAL is specifically charged with ensuring that all standing committees that are under his/her responsibility are functioning properly and that said committees are adequately staffed to perform their duties. He/she shall have the authority, with the approval of the President, to appoint co-chairpersons to the standing committees for which he/she is responsible.

The VICE PRESIDENT - OPERATIONS/INTERNAL shall also be responsible for taking on special projects as delegated by the President or Executive Committee.

Recording Secretary

The RECORDING SECRETARY shall keep a permanent, bound record of the proceedings of the meetings of the membership and of the meetings of the Executive Committee and Officers, and shall make minutes of previous General Membership and Executive Committee meetings available to the membership.

Corresponding Secretary

The CORRESPONDING SECRETARY shall conduct the official correspondence of the organization. He/she shall be responsible for the receipt and distribution of mail to the appropriate parties and shall oversee the maintenance of the Chapter Hotline. With oversight by the President and Treasurer, he/she shall be responsible for the chapters' timely communication with members.

Treasurer

The TREASURER shall be responsible for the funds of the organization and the disbursement only upon authorization of the membership or the Executive Committee. He/she shall be the custodian of all financial records and bank accounts.

Financial Secretary

The FINANCIAL SECRETARY shall report to the Treasurer and shall be responsible for keeping an accurate, detailed record of all receipts (including membership dues for the Chapter) and any and all disbursements; and making certain that no money is authorized for disbursement unless there is a corresponding statement or voucher for each check drawn.

Formal intentions for an Office will be accepted via email to the **Nominating Committee at Nominations2016@gmail.com** no later than 11:59 p.m. June 17, 2016 **and by mail** to CCNBMBA-Chapter| Nomination Committee PO Box 8513| Chicago| IL| 60680. Mail entries should be postmarked no later than 11:59 p.m. June 17, 2016 as well. No telephone calls to the chapter hotline will be considered an official declaration of intent. Those individuals that respond will be sent further information on the office sought.

NBMBA - CHICAGO CHAPTER
NOMINATION FORM
2017-2019

Officer Position: _____

Nominee Name: _____

Home Telephone: _____

Business Telephone: _____

Cell Telephone: _____

E-mail address: _____

Has the nominee held a previous officer position? _____

If so, what position? _____

Submit nomination information to Nominations2016@gmail.com.

Thank you,

CCNBMBA Nomination Committee Members:

David Troutman

Monique Houston

Karen King

Candace Bell

Welu Aningo

A.T. Burney